

Lewis Township Supervisors
Regular Monthly Meeting
September 7, 2016

The Lewis Township Regular Monthly Meeting was called to order by Chairman Willard Murray at 7:00 P.M. at the Lewis Township building. Those also present were Supervisors Jay Douglas Bomberger and Duane M. Blakeney, Solicitor Benjamin Landon, Secretary/Treasurer Lucinda R. Bomberger and 9 guests.

JA Babay, Montgomery House Warrior Run Area Public Library Director, attended the meeting to thank the Supervisors for their annual contribution to the library and to give an update on the library's activities and events coming up.

Pamela Beaver, resident of Lewis Township, attended the meeting to ask for the township's plans for Plotts Road regarding the dust and condition of the road.

A motion was made by Duane M. Blakeney, seconded by Jay Douglas Bomberger and passed to approve meeting minutes from the August 3, 2016 Supervisors Regular Monthly Meeting as written.

A motion was made by Jay Douglas Bomberger, seconded by Willard Murray and passed to approve the August 2016 Financial Reports.

Public Comment on Agenda Items

No Comments

Township Reports

Supervisors

Supervisor Jay Douglas Bomberger visited the PIB Project job sites and thought the roads thus far were looking good. Supervisor Duane M. Blakeney has been assessing trees throughout the township. Some tree removal will be the responsibility of the township, some the responsibility of the resident.

Roadmaster

Roadmaster Willard Murray reported that the roadcrew has been preparing the roads for the PIB project. Mowing is in process throughout the township. E.J. Breneman began roadwork on Monday, August 29, 2016. Hammaker East will be tar and chipping the week of September 12. Koch Road will be paved sometime the week of September 19.

Solicitor

Solicitor Benjamin Landon updated the Supervisors regarding the Yannacone case. A hearing will be scheduled regarding the latest filings for interrogatories and request for specific documents. Also, regarding the Applegate Bankruptcy Filing, due to payment not being made to the trustee and also her sewer bill, there will be a motion to dismiss the filing at a hearing in November.

Secretary/Treasurer

Secretary/Treasurer Lucinda R. Bomberger reported the following:

1. The Municipal Act 101 Recycling Program Performance Grant Application for 2015 was submitted to PA Department of Environmental Protection on August 30, 2016.
2. The Lewis Township Non-Uniformed Pension Plan Audit for 2012-2015 is complete and with four findings:
Finding No. 1 – Non-Compliance with prior audit recommendation – improper ownership of allocated insurance contracts
Finding No. 2 – Non-Compliance with prior audit recommendation – improper loan provision contained in an allocated insurance contract
Finding No. 3 – Receipt of State Aid in excess of entitlement
Finding No. 4 – Incorrect data on certification form AG 385 resulting in an overpayment of state aid
Compliance actions are being taken. The full report is on file.
3. A Zoning Hearing will be held September 15, 2016 at 7:00 P.M. for a Variance requested by Levi Detweiler.
4. 48 second notices were sent for failure to pump septic tanks by December 31, 2015 and were given an August 31, 2016 deadline. There are 20 that did not respond. Third Notice?
5. An Outreach with Lynda Schlegel Culver is scheduled for September 13, 2016 from 10:00 A.M. to Noon here at the township building.
6. **Correspondence:**
 - The PA Department of Environmental Protection has approved the Township's Act 101 Recycling Performance Grant Application for 2014 with a grant amount of \$1,186.00.
 - Northumberland County Election Board: Key Request
 - Penn Power Systems: Proposal for yearly generator service: Generators due to be serviced in October 2016
 - PA Department of Transportation response to a letter sent regarding safety and a signage request by the Latsha's on Route 44

A motion was made by Jay Douglas Bomberger, seconded by Duane M. Blakeney and passed to approve the Service maintenance Agreement for Penn Power to service the plant generators.

Old Business

A motion was made by Willard Murray, seconded by Duane M. Blakeney and passed to adopt Ordinance No. **2016-13**, An Ordinance requiring all persons, partnerships, businesses, and corporations to obtain a permit for any construction or development; providing for the issuance of such permits; setting forth certain minimum requirements for new construction and development within areas of the Lewis

Township which are subject to flooding; and establishing penalties for any persons who fail, or refuse to comply with, the requirements or provisions of the ordinance.

A motion was made by Willard Murray, seconded by Duane M. Blakeney and passed to adopt Resolution **2016-14**, a resolution appointing a floodplain administrator. The Lewis Township Zoning Administrator is appointed as Floodplain Administrator. If the Zoning Administrator is unable to serve when a floodplain administrator is needed, The Lewis Township Secretary shall serve as acting floodplain administrator.

There was brief discussion regarding a zoning ordinance amendment. Solicitor Ben Landon will be looking into a few issues that have come to the townships attention and will give recommendation how to proceed.

New Business

A motion was made by Willard Murray, seconded by Jay Douglas Bomberger and passed to approve Lewis Township PIB Project: Change Order # 2, revising number of mix designs required from 5 to 3 based on similarity of existing soil conditions, a decrease of \$2,500.00: Contract Price including this change order: \$847,129.48.

A motion was made by Jay Douglas Bomberger, seconded by Willard Murray and passed to approve Lewis Township PIB Project: Change Order # 3, adjusting price for additional cement per the geotechnical report dated August 19, 2016, an increase of \$17,875.00: Contract Price including this change order: \$865,004.48.

A motion was made by Willard Murray, seconded by Duane M. Blakeney and passed to adopt an Open Records Policy to assure compliance with the Right to Know Law, provide access to public records of Lewis Township, preserve the integrity of the Township's records and to minimize impact on the township regarding resources utilized in the receipt and processing of public record requests and retrieval and copying of records.

A motion was made by Jay Douglas Bomberger, seconded by Willard Murray and passed to adopt a Records Retention Policy consistent with the Commonwealth of Pennsylvania's Local Government Records Committee and following the schedules of the Municipal Records Manual as published by the Pennsylvania Historical and Museum Commission's Bureau of Archives and History.

A motion was made by Duane M. Blakeney, seconded by Willard Murray and passed to adopt Resolution **2016-15**, a resolution declaring the Township's intent to follow the schedules and procedures for disposition of records as set forth in the Municipal Records Manual Approved December 16, 2008.

A motion was made by Willard Murray, seconded by Duane M. Blakeney and passed to table Resolution **2016-16** until the October meeting.

A motion was made by Jay Douglas Bomberger, seconded by Willard Murray and passed to authorize payment of Invoice #15026009 from Stephenson Equipment in the amount of \$350.00 from the State Liquid Fuels account.

A motion was made by Jay Douglas Bomberger, seconded by Willard Murray and passed to approve a \$2.00 Per Capita increase for the Warrior Run Area Fire Department Annual Contribution. The purpose of the increase is to offset the cost of an additional EMS unit staff. The township will not need to raise the fire tax to accommodate this increase.

A motion was made by Willard Murray, seconded by Duane M. Blakeney and passed to authorize payment of bills for September 2016.

Public Comment

Karen Ulmer inquired about Old State Road and progress with Hanson

A motion was made by Willard Murray, seconded by Duane M. Blakeney and passed to adjourn the meeting at 8:00 P.M.

****** An Executive Session was announced at the close of the meeting to discuss a legal matter. ******

Respectfully Submitted,

Lucinda R. Bomberger
Lewis Township Secretary