

Lewis Township Supervisors
Organizational/Regular Meeting Minutes
January 2, 2018

The Lewis Township Organizational/Regular Monthly meeting was called to order by Chairman Willard Murray at 3:08 P.M. at the Lewis Township building. Those also present were Supervisors Jay Douglas Bomberger, Duane M. Blakeney, Solicitor Levi Woodward, Secretary/Treasurer Lucinda R. Bomberger and eight guests.

All offices were vacated. A motion was made by Jay Douglas Bomberger, seconded by Duane M. Blakeney and passed to appoint Willard Murray as temporary Chairman and a motion was made by Willard Murray, seconded by Duane M. Blakeney and passed to appoint Lucinda R. Bomberger as temporary secretary. Jay Douglas Bomberger abstained from the vote.

A motion was made to nominate Willard Murray as Chairman of the Board by Duane M. Blakeney, seconded by Jay Douglas Bomberger and passed.

The meeting was turned over to new Chairman Willard Murray.

A motion was made by Willard Murray to nominate Duane M. Blakeney as Vice-Chairman of the Board, seconded by Jay Douglas Bomberger and passed.

A motion was made by Willard Murray, seconded by Duane M. Blakeney and passed to appoint Lucinda R. Bomberger as Secretary/Treasurer. Jay Douglas Bomberger abstained.

Public Comment on Agenda Items

No comments

A motion was made by Duane M. Blakeney, seconded by Willard Murray to compensate the Secretary/Treasurer fulltime \$15.91/hour/ 40 hours/week, a 3% increase from \$15.45, Participation in Township Pension Plan: 10%/Gross Wages, 2 Weeks Paid Vacation, 3 Sick_Personal Days, 8 Paid Holidays. Jay Douglas Bomberger abstained.

A motion was made by Duane M. Blakeney, seconded by Jay Douglas Bomberger and passed to hire on an as needed basis the following employees:

George Albertson
Ronald Knopp
Robert Robbins

A motion was made by Willard Murray, seconded by Jay Douglas Bomberger and passed to compensate the part time as needed employees the following:

George Albertson: \$13.30/hour

Robert Robbins: \$13.30/hour

Allen Robbins: \$13.30/hour

Ronald Knopp: \$16.30/hour

A motion was made by Duane M. Blakeney, seconded by Jay Douglas Bomberger and passed to hire Willard Murray as Roadmaster fulltime forty hours/week.

A motion was made by Duane M. Blakeney, seconded by Jay Douglas Bomberger and passed to appoint all Supervisors as equipment operators, Duane & Doug on an as needed basis up to 24 hours/week.

A motion was made by Willard Murray, seconded by Duane M. Blakeney and passed to approve and appoint the following:

- ❖ **Solicitor** **MPVH: Benjamin Landon**
- ❖ **Municipal Engineer** **R.K. Webster Engineering**
- ❖ **Vacancy Board Chairman** **Karen Ulmer**
- ❖ **Zoning Enforcement Officer** **Samantha Berger/Code Inspections**
- ❖ **Assistant Zoning Enforcement Officer** **Victor Marquardt/Code Inspections**
- ❖ **Building Code Enforcement** **Code Inspections, Inc.**
- ❖ **Sewage Enforcement Officer** **James Sanders**
 - A. **2018 Fee Schedule submitted by James Sanders**
- ❖ **Alt. Sewage Enforcement Officer** **Kenneth Young**
- ❖ **Depositories** **Turbotville National Bank/ Woodlands Bank**
- ❖ **Delinquent Tax Collector** **Statewide Tax Recovery/ Tax Claims Bureau**
- ❖ **Delegates to PSATS Convention** **Supervisors, Secretary and Employees**
- ❖ **Lewis Township Planning Commission Members:**
 - 1. **Bruce Zettlemyer: Term Ending 12/31/20**
 - 2. **Douglas Potter: Term Ending 12/31/20**
 - 3. **Recording Secretary: Lucinda R. Bomberger**
- ❖ **Lewis Township Zoning Hearing Board Members:**
 - 1. **John Rovenolt: Term Ending 12/31/20**
 - 2. **Ronald Knopp, Alternate: Term Ending 12/31/20**
 - 3. **Solicitor: Attorney Preston L. Davis**

A motion was made by Willard Murray, seconded by Jay Douglas Bomberger and passed to approve and advertise the following meeting schedule for township business:

- A. **Supervisor's 2018 Regular Monthly Meetings:** February – June & August - December
First Wednesday of the month at 7:00 P.M. and Wednesday July 11th, 2018 at 7:00 P.M.
- B. **Planning Commission 2018 Meetings:** January – October on fourth Thursday evenings
at 7:00 P.M., Thursday November 8, 2018 and Thursday December 13 at 7:00 P.M.
- C. **Zoning Hearings:** Third Thursday's at 7:00 P.M.

The reorganizational meeting adjourned at 3:16 P.M. and the Supervisors regular monthly meeting was opened with an executive session regarding legal matters. The meeting reconvened at 3:52 P.M.

A motion was made by Duane M. Blakeney, seconded by Jay Douglas Bomberger and passed to approve the minutes from the December 6, 2017 Supervisor's Meeting as written.

A motion was made by Willard Murray, seconded by Duane M. Blakeney and passed to approve the December 2017 Financial Reports.

Township Reports

Supervisors/Roadmaster

Supervisor Duane M. Blakeney and Roadmaster Willard Murray reported on roadwork being done such as ditch work, filling of potholes and also equipment repair and winter road maintenance.

Treatment Plant Operator

Eric Moore, West Branch Regional Authority, reported that the plants are operating fairly well and that the operators are keeping a close eye on things due the extreme cold temperatures.

Secretary/Treasurer

Secretary/Treasurer Lucinda R. Bomberger reported the following:

1. Correspondence:
 - Acceptance Letter from PA DEP of review of the 2016 Annual Wasteload Management Report (Chapter 94)
 - Letter requesting an extension of time regarding septic pumping for property currently owned by Kathleen Foreman at 5050 State Route 54, Turbotville due to currently being on the market and a full tank is preferred for septic inspections at the time of sales agreement. The extension was denied.
 - Notice of pre-trial conference scheduled for January 23, 2018 at 11:15 A.M. regarding James Yannaccone vs. Lewis Township. Attorney Robin Read will substitute for Ben Landon in the event he has not returned from medical leave.
2. Applegate closing was December 22, 2017. A check for the balance of the Applegate account was received December 29, 2017 in the amount of \$7,464.56. The municipal lien(s) have been satisfied. New owners, Nathan Kahle and Emily Scholl, have been sent sewer payment coupons and information regarding payment, a copy of the sewer ordinance and other pertinent information.
3. Warrior Run Blvd. Improvement Project timeline for design and bid:
 - Jan 2 – Supervisors approve and sign commitment letter and contract with DCED regarding grant funding
 - Jan 2-4: survey before we get any appreciable snow.
 - Jan 8-12: base plan and typical section prepared
 - Jan 15-19: finalize the plans.

Jan 22-26: project specs --- complete bid package and submit for township review.

February 5th Supervisors meeting – supervisors could take action to advertise.

4. A meeting has been scheduled for Thursday, January 4, 2018 at 2:00 P.M. with the Lehmans and Snyders regarding plans for Keefertown Road Project. See meeting packet for Randy's plan drawing.

A motion was made by Willard Murray, seconded by Jay Douglas Bomberger and passed to approve a proposal submitted by HRG Engineering Services to provide services regarding public sewer for Schell and Koch Road and State Route 54 contingent upon the suggested changes made by the Township Solicitor Levi Woodward. The signed proposal will be released when the changes have been submitted and reviewed by the Solicitor.

Old Business

A motion was made by Jay Douglas Bomberger, seconded by Willard Murray and passed to approve the Eric and Lori Staman Final Minor Subdivision.

New Business

A motion was made by Jay Douglas Bomberger, seconded by Duane M. Blakeney and passed to adopt **Resolution 2018-1**, a resolution adopting Tax Collection Commission of 3.25% of taxes collected and Fees such as Tax Certification fee of \$10, Duplicate Fee of \$2 and Bad Check Fee of \$25 for Term 2018-2021.

A motion was made by Willard Murray, seconded by Duane M. Blakeney and passed to adopt **Resolution 2018-2**, a resolution adopting adopting a statute regarding the closing of a road or portion of a road for a period of time. The Supervisors plan to close Hill road from Dimm to Water Company for No Winter Maintenance until March 20, 2018.

A motion was made by Willard Murray, seconded by Jay Douglas Bomberger and passed to adopt **Resolution 2018-3**, a resolution opposing House Bill 1620(PN2146) "Wireless Infrastructure Deployment Bill.

A motion was made by Willard Murray, seconded by Jay Douglas Bomberger and passed to approve the Multimodal Transportation Fund Commitment Letter and Contract with PA DCED for \$314,316.00 for the Warrior Run Blvd. Improvement Project.

A motion was made by Willard Murray, seconded by Duane M. Blakeney and passed to deny approval of a request to waive application fees for the Peachey's Phase II Major Subdivision Application.

A motion was made by Jay Douglas Bomberger, seconded by Willard Murray and passed to authorize payment of bills for January 2018.

Public Comment

No Comment

A motion was made by Willard Murray, seconded by Jay Douglas Bomberger and passed to adjourn the meeting at 4:11 P.M.

Respectfully Submitted,

Lucinda R. Bomberger
Lewis Township Secretary