

Lewis Township Supervisors  
Re-organizational/Regular Meeting Minutes  
January 3, 2022

The Lewis Township Reorganizational Meeting was called to order by Supervisor Ricky Dyer at 4:00 P.M. Those also present were Supervisors Brian Stackhouse, Thomas Marshall, Secretary/Treasurer Lucinda R. Bomberger, Solicitor Brandon Griest and seven (7) guests.

Nominations were sought for Chairman of the Board of Supervisors. A motion was made by Thomas J Marshall, seconded by Brian Stackhouse and passed by Roll Call vote to nominate/elect Ricky Dyer as Chairman. The meeting was then turned over to the newly elected Chairman.

A motion was made by Thomas Marshall to nominate Brian Stackhouse as Vice-Chairman of the Board, seconded by Ricky Dyer and passed.

A motion was made by Ricky Dyer, seconded by Brian Stackhouse and passed to appoint Lucinda R. Bomberger as Secretary/Treasurer.

At this time the Supervisors, Secretary and Solicitor went into executive session to discuss legal and personnel matters. The meeting reconvened at 4:35 P.M.

**Public Comment on Reorganizational Agenda Items**

No Comments

A motion was made by Ricky Dyer, seconded by Thomas J Marshall and passed to compensate the Secretary/Treasurer Fulltime \$18.14/hour/ 40 hours/week, a \$1.00 increase from \$17.14, Participation in Township Pension Plan: 10%/Gross Wages, 3 Weeks Paid Vacation, 3 Sick\_Personal Days, 12 Paid Holidays.

A motion was made by Ricky Dyer, seconded by Brian Stackhouse and passed to hire the following employees as equipment operators as needed or up to 24 Hours/Week:

Robert Robbins  
Duane M. Blakeney  
Martin Bobb  
Daniel Smith

A motion was made by Ricky Dyer, seconded by Thomas J Marshall and passed to hire Ed Masser as a seasonal/as needed employee for mechanical and seasonal work.

A motion was made by Ricky Dyer, seconded by Brian Stackhouse and passed to compensate the part time employees as follows:

Robert Robbins: \$14.20/hour to \$15.25/hour  
Duane M. Blakeney: \$16.42 to \$16.67/hour  
Martin Bobb: \$15.25/Hour to \$15.50/Hour  
Daniel Smith: \$15.00/Hour to \$15.25/Hour

A motion was made by Thomas J Marshall, seconded by Brian Stackhouse and passed to hire Ricky Dyer as Roadmaster/Equipment Operator parttime.

A motion was made by Ricky Dyer, seconded by Thomas J Marshall and passed to approve and appoint the following:

- ❖ **Solicitor** **MPVH: Jonathan Dewald**
- ❖ **Municipal Engineer** **R.K. Webster Engineering**
- ❖ **Vacancy Board Chairman** **Karen Ulmer**
- ❖ **Zoning Enforcement Officer** **Victor Marquardt/Code Inspections**
- ❖ **Building Code Enforcement** **Code Inspections, Inc.**
- ❖ **Sewage Enforcement Officer** **James Sanders**
- A. **2022 Fee Schedule submitted by James Sanders**
- ❖ **Alt. Sewage Enforcement Officer** **Kenneth Young**
- ❖ **Depositories** **Muncy Bank & Trust/ Woodlands Bank**
- ❖ **Check Signers** **Lucinda R. Bomberger, Ricky Dyer &  
Brian Stackhouse**
- ❖ **Delinquent Tax Collector** **Statewide Tax Recovery/ Tax Claims Bureau**
- ❖ **Delegates to PSATS Convention** **Supervisors, Secretary**
- ❖ **NCTCC Delegate** **Lucinda R. Bomberger**
- ❖ **Lewis Township Planning Commission Members:**
  - 1. **Charles Axtman: Term Ending 12/31/24**
  - 2. **Alternate: Sam Easter: Term Ending 12/31/24**
  - 3. **Recording Secretary: Lucinda R. Bomberger**
- ❖ **Lewis Township Zoning Hearing Board Members:**
  - 1. **David Dershem: Term Ending 12/31/24**
  - 2. **Solicitor: Attorney Preston L. Davis**

A motion was made by Ricky Dyer, seconded by Brian Stackhouse and passed to approve and advertise the following meeting schedule for township business:

- A. **Supervisor's 2022 Regular Monthly Meetings:** February - December First Wednesday of the month at 4:00 P.M.
- B. **Planning Commission 2022 Meetings:** January – October on fourth Thursday evenings at 7:00 P.M., Thursday November 10, 2022 and Thursday December 8, 2022 at 7:00 P.M.
- C. **Zoning Hearings:** Third Thursday's at 7:00 P.M.

The reorganizational portion of the meeting was adjourned at 4:48 P.M. and the Supervisors regular monthly meeting was opened.

A motion was made by Thomas J Marshall, seconded by Ricky Dyer and passed to approve the minutes from the December 1, 2021 Supervisors regular monthly meeting as written.

A motion was made by Ricky Dyer, seconded by Thomas J Marshall and passed to approve the December 2021 Financial Reports.

### **Public Comment**

No Comments

### **Township Reports**

#### ***Roadmaster***

Roadmaster Ricky Dyer reported that the road crew has been working on equipment repairs such as the chipper and bucket truck, tree trimming, a little bit of plowing and cindering, etc. Rick also shared that he met with Barry Garverick, our municipal services representative from PennDOT to look at some roads in the Township in much need of repair to gain his opinion and insight as to what the roads would need and estimated cost for each road. Rick will consider which roads will be priority based on need and funds available. Tom also mentioned that the roads in Pleasant View Estates are in need of tar and chipping as well or they will be a loss.

#### ***Treatment Plant Operator***

Operator Mike Koch said that they were still trying to get the bugs normalized. Mike also asked if the Township has discussed or contacted anyone about the tanks at the Five Points Plant. The last time they had the tanks pumped, they noticed the tanks were getting a little worse and will need to be repaired.

#### ***Secretary/ Treasurer***

Secretary/Treasurer Lucinda R. Bomberger reported on the following:

- Correspondence: James Sanders shared in his letter that he just turned 70 and will be looking to retire soon. There is someone taking SEO training that would be an option he is looking into. He would like to stay on as an alternate to finish out any projects that may be in the works at that time.
- Correspondence: Ron Clark, resident on Wolfe Blvd., in an email, thanked the Supervisors for putting up the speed limit signs. There was discussion about the signs needing to be taken down due to a traffic study needed to determine the speed limit or other signs needed as well as amending the Township's speed limit ordinance. Rick said he would take the signs down and talk to Mr. Clark. Lucinda will also reply to his email with the same information. Brian Stackhouse asked if it was 1 person driving fast or more than that? It was answered more than one.
- Lucinda asked for authorization to purchase a fireproof/waterproof safe/cabinet to store records that need to be kept permanently and also a filing cabinet to store sewage planning and subdivision and land development plans. The cabinet currently in use is full to the maximum. The cost for these items is estimated around \$3,000 for the fireproof cabinet and \$850-\$950 for the filing

cabinet depending on size. A motion was made by Ricky Dyer, seconded by Brian Stackhouse and passed to authorize the Secretary to purchase these items.

- The 2021 Audit is scheduled to begin January 10, 2022.
- Schell and Koch Road Sewer Project Update:
  - Pennvest Settlement was held December 21, 2021. The last item for closing, the UCC filing, has been received. The Township is now in disbursement status. HRG is in the process of preparing a disbursement request for our approval at our February meeting. There will be a disbursement for Pennvest and also DCED Small Water & Sewer Grant.
  - Pre-Construction Meeting will be held Tuesday, January 4, 2022 at 2:30 P.M. here at the Township Building.
  - Erin Threet, HRG, and the Secretary will prepare a letter to the Schell & Koch residents to go out in January to communicate details related to the project.
- Regionalization Sewer Project Update:
  - A walk through is scheduled for Tuesday, January 4, 2022 for final design work. Pennvest Closing is scheduled for November 2022.

### ***Planning Commission***

Lucinda R Bomberger and Charles Axtman shared action taken by the Planning Commission at their December 9, 2021 meeting.

Lucinda and Charlie also presented the Planning Commission's Zoning Ordinance recommendations which included a zoning district map, use table and textual items regarding Home Animal Agriculture. There was discussion around the table of type of animals, amount of each and number of acres, mainly differentiating what is considered agriculture or pets? It was decided to forward the information to the Zoning Officer for his opinion.

### ***Fire Board Representative***

Fire Board Representative Ricky Dyer shared the fire report submitted by Fire Chief Douglas Funk. Rick also shared about the difficulty in recruiting volunteers and not having enough people to respond to calls during the daytime hours.

### ***Plan Submissions***

A motion was made by Ricky Dyer, seconded by Thomas J Marshall and passed to approve the Turbotville Produce Center's Land Development plan, Financial Security Agreement and Stormwater and Maintenance Agreement.

The Hoover Subdivision was tabled until the next meeting due to a revised plan not submitted for review.

A motion was made by Ricky Dyer, seconded by Thomas J Marshall and passed to conditionally approve an escrow/financial security agreement upon satisfaction of legal review of the Township Solicitor submitted by the LSF/Wenger Group. This is the final item needed for final approval of their Land Development.

**Old Business**

The Supervisors will review the Solar Energy Ordinance with Zoning Officer, Vic Marquardt, recommendations.

**New Business**

No New Business

A motion was made by Brian Stackhouse, seconded by Ricky Dyer and passed to approve payment of bills for January 2022. Secretary Lucinda R Bomberger made the Supervisors aware of an invoice that was received from P & P Gravel for stone purchased in June of 2021 that the Township did not purchase. The Secretary has tried contacting the business and has left several messages but has not heard from them. The Invoice will not be paid.

**Public Comment**

Angela Ulmer asked again about what the talk was about the animals earlier in the meeting. There was further discussion, questions and comments from the public. There will need to be more consideration on this topic.

A motion was made by Ricky Dyer, seconded by Brain Stackhouse and passed to adjourn the meeting at 6:02 P.M.

Respectfully Submitted,

Lucinda R. Bomberger  
Lewis Township Secretary