

Lewis Township Supervisors  
Re-organizational/Regular Meeting Minutes  
January 4, 2021

The Lewis Township Reorganizational Meeting was called to order by Supervisor Willard Murray at 4:00 P.M. The meeting was held remotely via Zoom due to the Covid-19 outbreak and gathering restrictions. Those also present were Supervisors Ricky Dyer, Thomas Marshall, Secretary/Treasurer Lucinda R. Bomberger, Solicitor Jonathan Dewald and four guests.

Nominations were sought for Chairman of the Board of Supervisors. A motion was made by Thomas J Marshall, seconded by Ricky Dyer and passed by Roll Call vote to nominate/elect Willard Murray as Chairman. The meeting was then turned over to the newly elected Chairman.

A motion was made by Thomas Marshall to nominate Ricky Dyer as Vice-Chairman of the Board, seconded by Willard Murray and passed.

A motion was made by Willard Murray, seconded by Ricky Dyer and passed to appoint Lucinda R. Bomberger as Secretary/Treasurer.

**Public Comment on Reorganizational Agenda Items**

Brian Stackhouse asked about the purpose of a reorganizational meeting. Solicitor Dewald responded that it is required by the Second Class Township Code. Brian also inquired about Ricky Dyer's term and when his term ends. Rick's term will end December 31, 2021. Brian asked why the wages were not set for the employed Supervisors. Those wages are determined by the Township Auditors.

A motion was made by Willard Murray, seconded by Ricky Dyer and passed to compensate the Secretary/Treasurer fulltime \$17.14/hour/ 40 hours/week, 3% increase from \$16.64, Participation in Township Pension Plan: 10%/Gross Wages, 3 Weeks Paid Vacation, 3 Sick\_Personal Days, 12 Paid Holidays.

A motion was made by Willard Murray, seconded by Ricky Dyer and passed to hire the following employees as equipment operators as needed or up to 24 Hours/Week:

George Albertson  
Ronald Knopp  
Robert Robbins  
Duane M. Blakeney  
Martin Bobb

A motion was made by Willard Murray, seconded by Ricky Dyer and passed to compensate the part time employees a \$0.25 increase and is as follows:

George Albertson: \$13.95/hour to \$14.20/hour

Robert Robbins: \$13.95/hour to \$14.20/hour  
Ronald Knopp: \$17.04/hour to \$17.29/hour  
Duane M. Blakeney: \$16.17 to \$16.42/hour  
Martin Bobb: \$15.00/Hour to \$15.25/Hour

A motion was made by Thomas J Marshall, seconded by Ricky Dyer and passed to hire Willard Murray as Roadmaster fulltime forty hours/week and Ricky Dyer part time as needed or up to 24 hours/week.

A motion was made by Thomas J Marshall, seconded by Ricky Dyer and passed to approve and appoint the following:

- ❖ **Solicitor** **MPVH: Jonathan Dewald**
- ❖ **Municipal Engineer** **R.K. Webster Engineering**
- ❖ **Vacancy Board Chairman** **Karen Ulmer**
- ❖ **Zoning Enforcement Officer** **Victor Marquardt/Code Inspections**
- ❖ **Building Code Enforcement** **Code Inspections, Inc.**
- ❖ **Sewage Enforcement Officer** **James Sanders**
  - A. **2021 Fee Schedule submitted by James Sanders**
- ❖ **Alt. Sewage Enforcement Officer** **Kenneth Young**
- ❖ **Depositories** **Muncy Bank & Trust/ Woodlands Bank**
- ❖ **Check Signers** **Lucinda R. Bomberger, Willard Murray & Ricky Dyer**
- ❖ **Delinquent Tax Collector** **Statewide Tax Recovery/ Tax Claims Bureau**
- ❖ **Delegates to PSATS Convention** **Supervisors, Secretary**
- ❖ **NCTCC Delegate** **Lucinda R. Bomberger**
- ❖ **Lewis Township Planning Commission Members:**
  - 1. **Douglas Potter: Term Ending 12/31/23**
  - 2. **Bruce Zettlemyer: Term Ending 12/31/23**
  - 3. **Recording Secretary: Lucinda R. Bomberger**
- ❖ **Lewis Township Zoning Hearing Board Members:**
  - 1. **Carl Forman: Term Ending 12/31/23**
  - 2. **Solicitor: Attorney Preston L. Davis**

A motion was made by Thomas J Marshall, seconded by Ricky Dyer and passed to approve and advertise the following meeting schedule for township business:

- A. **Supervisor's 2021 Regular Monthly Meetings:** February - December First Wednesday of the month at 4:00 P.M.
- B. **Planning Commission 2020 Meetings:** January – October on fourth Thursday evenings at 7:00 P.M., Thursday November 11, 2021 and Thursday December 9, 2021 at 7:00 P.M.
- C. **Zoning Hearings:** Third Thursday's at 7:00 P.M.

The reorganizational portion of the meeting was adjourned at 4:13 P.M. and the Supervisors regular monthly meeting was opened.

A motion was made by Thomas J Marshall, seconded by Ricky Dyer and passed to approve the minutes from the December 2, 2020 Supervisors regular monthly meeting as written.

A motion was made by Ricky Dyer, seconded by Thomas J Marshall and passed to approve the December 2020 Financial Reports.

### **Public Comment**

Brian Stackhouse inquired if any movement has been made on the Zoning Ordinance. The draft zoning ordinance will be reviewed by the Planning Commission at their January meeting.

### **Township Reports**

#### ***Roadmaster***

Roadmaster Willard Murray reported on work this month including snow removal, ditch work resuming upon a thaw and shop work.

#### ***Solicitor***

Solicitor Jonathan Dewald requested an executive session following adjournment to discuss a legal matter.

### **Secretary/ Treasurer**

Secretary/Treasurer Lucinda R. Bomberger reported on the following:

- Update on Recycling: The last day to recycle was December 28, 2020. Milton Borough was interested in three of our containers. Our representative from DEP is preparing the transfer paperwork. The containers were pulled today and delivered to Milton Borough. There are two remaining that will be sold on Municibid. Supervisor Murray added that the two blue recycling containers will be used for scrap metal storage.
- On December 8, 2020, Erin Threet, HRG, and I attended a PennVest pre-planning meeting to go over the application process and required documents to be submitted along with the application. Plans are to submit an application for the February 3, 2021 round. We are hoping to have the NPDES Permit approved to meet that that application deadline.
- Correspondence: Northumberland County Commissioners has offered the Township \$2,000 of non-CRBG funds to assist in any way due the burdens of 2020 pandemic.
- Correspondence: Letter submitted by Harris Menges regarding the Warrior Run School District and the stormwater run off from their parking lot. He has not heard from the school district as far as their solution to the issue. Supervisor Murray has spoke to school board President Douglas Whitmoyer and they are working on a solution and that he will set up a meeting with Mr. Whitmoyer and Superintendent Hack
- Currently scheduling the 2020 Audit
- Requested authorization to set up in house emails for the Supervisors and Secretary to communicate more efficiently and share documents for review. A motion was made by Willard Murray, seconded by Thomas J Marshall and passed to authorize set up of Township emails.

**Fire Board Representative**

Fire Board Representative Ricky Dyer shared the fire report submitted by Fire Chief Douglas Funk.

**Old Business**

Zoning Ordinance: The Draft Ordinance will be reviewed by the Planning Commission at their January meeting.

**New Business**

A motion was made by Willard Murray, seconded by Thomas J Marshall and passed to adopt Ordinance 2021-1, a Local Government Unit Debt Act Ordinance to provide interim financing for sewer regionalization with Milton Regional Sewer Authority.

A motion was made by Willard Murray, seconded by Ricky Dyer and passed to adopt Resolution 2021-2, a Resolution to authorize the Township to submit a financial assistance application to Pennsylvania Infrastructure Investment Authority, PennVest, for construction of a low pressure and gravity sewer system with submersible pump station for the Schell and Koch Road Sewer Project.

A motion was made by Ricky Dyer, seconded by Willard Murray and passed to approve payment of bills for January 2021.

**Public Comment**

Brian Stackhouse inquired about a letter or petition from the small residential owners along the State Route 54 Corridor that do not want that area zoned commercial as it is a residential area. The Supervisors agreed that it would be a good idea and show interest in that of more than one resident.

Willard Murray mentioned that now that the bridge on Hill Road has been repaired, he would like to take down the no winter maintenance signs down to allow those residents another way to travel and move those signs to Water Company Road. An ordinance is not required for this.

A motion was made by Ricky Dyer, seconded by Willard Murray and passed to adjourn the meeting at 4:44 P.M.

Respectfully Submitted,

Lucinda R. Bomberger  
Lewis Township Secretary