

Lewis Township Supervisors
Regular Monthly Meeting
February 1, 2017

The Lewis Township Regular Monthly Meeting was called to order by Chairman Willard Murray at 7:03 P.M. at the Lewis Township building. Those also present were Supervisor Duane M. Blakeney, Solicitor Benjamin Landon, Secretary/Treasurer Lucinda R. Bomberger and 7 guests.

A motion was made by, Duane M. Blakeney, seconded by Willard Murray and passed to approve meeting minutes from the January 3, 2017 Supervisors Organizational/Regular Monthly Meeting as written.

A motion was made by Duane M. Blakeney, seconded by Willard Murray and passed to approve the January 2017 Financial Reports.

Public Comment on Agenda Items

No Comments

Township Reports

Supervisors/Roadmaster

Supervisor/Roadmaster Willard Murray reported that the road crew has been filling pot holes throughout the township, road and ditch repair on Glaze Road, rebuilding a trailer for hauling lawn mowers to the plants when mowing season begins and on icy/snowy days plowing and salt/cindering roads.

Solicitor




Solicitor Ben Landon reported on the status of the James Yannacone litigation. A meeting with Judge Saylor was held February first. Ben will need information from the Secretary that was requested by Judge Saylor for Mr. Yannacone. Ben also reported on the status of the Applegate bankruptcy. Applegate's bankruptcy plan was approved and has to stay current on bills after the filing. She recently paid her current sewer charges but not the finance charges. Ben will look into the official filing date and get back to the secretary regarding payment of finance charges.

Treatment Plant Operator

Eric Moore from West Branch Regional Authority attended the meeting and presented a written report (see file for full report) for work completed in December 2016, current recommendations and upcoming issues and plans. Based on a recommendation regarding security of all plants, a motion was made by Willard Murray, seconded by Duane M. Blakeney and passed to purchase locks in an amount up to \$530.00 for the main plant, five points plant and pump station.

Secretary/Treasurer

Secretary/ Treasurer Lucinda R. Bomberger reported the following:

1. The following reports were completed and submitted to DCED:
 -  2017 Municipal Tax Information Form
 -  2017 Municipality Report of Elected and Appointed Officials
 -  2016 Floodplain Management Activities Annual Report

- ✚ 2016 Survey of Financial Condition
- 2. The following reports were completed and submitted to Penndot Municipal Services:
 - ✚ MS965 Actual Use Report of State Funds for 2016 was filed online through dotGrants on January 12, 2017 and was approved.
 - ✚ 2017 Municipality Report of Elected and Appointed Officials (1 copy)
- 3. The following report was completed and submitted to DEP:
 - ✚ Combined Application for Reimbursement for Enforcing the PA Sewage Facilities Act and Onlot Sewage Disposal Program Annual Report for 2016
- 4. The following reports and certifications were submitted regarding Pension and Fire Relief:
 - ✚ The Municipal Pensions and Fire Relief Programs Certification was submitted 1/20/17.
- 5. The following report was submitted to Northumberland County Solid Waste and Recycling:
 - ✚ 2016 Annual Recycling Report: Tonnage reported for 2016...182.27T
- 6. Courtney Solomon, CPA, began auditing January 10, 2017. The audit should be finalized by the end of this week, February 4, 2017.
- 7. W2s were filed and distributed to all employees. The most current I-9 forms were distributed to all employees for updating employee files.
- 8. Delinquent Local Services Tax Notices were sent for Self Employed and Employers on 1/17/17. All unpaid LST will be turned over to Statewide Tax Recovery.
- 9. 2017 Local Service Tax Forms were prepared and mailed February 1, 2017.
- 10. The Zoning Hearing Board met on January 19, 2017 for their Organizational Meeting.
Ed Reaser: Chairman
John Rovenolt: Vice-Chairman
- 11. The Planning Commission met on January 26, 2017 for their Organizational Meeting.
Charles Axtman: Chairman
Todd Bixler: Vice-Chairman
Bruce Zettlemyer: Secretary
- 12. In the next several weeks, I will be working on:
 - ✚ Updates to the Township Website
 - ✚ PURTA
 - ✚ Salt Contract: 100 tons?
 - ✚ Septic Pumping Mailing

Zoning/Planning

Organizational meeting of the Zoning Hearing Board and Planning Commission were held in January. Minutes were provided to the Supervisors as well as the Planning Commissions 2016 Annual Report.

A motion was made by Willard Murray, seconded by Duane M. Blakeney and passed to approve payment of registration fees, \$95.00 / member for zoning hearing training and planning training though the PSAB coming up in March and April for any members who would like to attend.

Fire Board Representative

Representative Duane M. Blakeney reported that Douglas Funk is the newly appointed Fire Chief of the Warrior Run Area Fire Department as of January 1, 2017.

Old Business

A motion was made by Duane M. Blakeney, seconded by Willard Murray and passed to appoint William Michael and Gary Truckenmiller as delegates on behalf of Lewis Township to the Northumberland County Tax Collection Committee.

A motion was made Willard Murray, seconded by Duane M. Blakeney and passed to table approval of the Turbotville Landscape Supply Land Development Plan.

Vic Marquart, Zoning Enforcement Officer, will attend the March Supervisor's meeting to present recommendations for amendment of the Zoning Ordinance prepared by the Planning Commission.

A motion was made by Willard Murray, seconded by Duane M. Blakeney and passed to adopt **Resolution 2017-1**, a resolution setting the compensation of the Lewis Township Tax Collector for calendar year 2017:

Commission on taxes collected: 3.25%

Tax Certification Fee: \$10.00

Duplicate Fee: \$2.00

Bad Check Fee: \$25.00

New Business

Jay Douglas Bomberger was unable to attend the meeting however was available to phone in and made a motion to adopt an amendment to the Memorandum of Understanding between the Warrior Run School District and Lewis Township adopted in October 2016, seconded by Duane M. Blakeney and passed. Willard Murray abstained. (see file for reason for abstention). The amendment to the MOU includes a revision of scope of work to include additional evaluation of an upgrade to the treatment plant and to agree that the district will proceed with the act 537Plan Study following the revised scope of work and costs and payment for the 537Planning as set forth in the MOU.

A motion was made by Duane M. Blakeney, seconded by Willard Murray and passed to approve engagement with Herring, Solomon and Roll to audit Tax Collection for years 2015 & 2016 in the amount of \$3,000.00.

A motion was made by Duane M. Blakeney, seconded by Willard Murray and passed to authorize payment of bills for the month of February 2017.

Public Comment

No Comments

A motion was made by Willard Murray, seconded by Duane M. Blakeney and passed to adjourn the meeting at 7:35 P.M.

Respectfully Submitted,

Lucinda R. Bomberger
Lewis Township Secretary